



ICMARD

THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: www.icmard.org

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com



Memo No. 2091/A/Admn./26-27/187-A

July 24, 2026

Notice Inviting Quotation (NIQ): -
Sale of Scrap

Sealed Quotations are invited by the ICMARD of The WBSCARD Bank Ltd. from the bonafide Scrap Vendors for disposal of its obsolete/ scrap items, 'as is where is basis', located at different places of the ICMARD Building, Block-14/2, C.I.T. Scheme – VIII (M), Ultadanga, Kolkata – 700 067. The intending Parties/ Scrap Venders may inspect the above Site/ Location containing the Scrap Disposable items (as listed & attached herewith) before submitting their Quotations and Rate/Quotation should be submitted for each item separately in the Format specified in **Annexure-I**. The terms & conditions, as specified/appended below should be strictly followed at the time of submission of their quoted rates: -

1. The intending Parties/ Scrap Venders may physically inspect the site/ location for observation of the Scrap materials on any working day from 11 AM to 4 PM up to **August 14, 2026**.
2. The intending Parties/ Scrap Venders would quote/offer items-wise rates/prices for each item as specified in the enclosed **Format (Annexure-I)**. The quantities of disposable/ scrap item as indicated in the **list of Scrap Materials (Annexure-I)** may vary i.e. increase or decrease which would be ascertained/assessed as per actual quantity of materials to be collected pertinent to the said list and as such, the offered rates/prices would be determined proportionately based on the actual quantities of such materials to be received on spot. No Lump Sum Rate over the total/overall items of Scrap materials would be allowed.
3. Successful highest Bidder will have to **deposit the Offer Value at least 3 (Three) days** prior to taking the delivery of the materials.
4. Arrangements for manual labourers or any other items/ services, if necessary, for removing for materials have to be made by the Highest Bidder. The Bank will not be involved in the process of procurement of Labours, Cranes or other machineries by the Highest Bidder and will not bear any cost towards removal of the scrap materials. If the successful Bidder fails to lift the material within 10 days from the date of issue of Sale Order from this end, Storage Charges @ Rs. 1% will be charged up to 10 days after which the Order will be treated as cancelled.
5. The intending Bidders, with due permission, may visit and jointly inspect the site along with the Bank Officials for the scrap materials before quoting the Offer Value.
6. **GST** as per applicable rate will be **recovered separately** by the Bank from the successful Bidder along with Offer Value. This amount will be over and above the Offer Value.
7. The Successful Bidder will have to deposit the Offer Value plus GST either by **NEFT or Demand Draft** drawn in favour of '**The Institute of Cooperative Management for Agriculture & Rural Development**' (ICMARD).
8. On receipt of the entire amount within stipulated time, **Sale Order** will be issued by the Bank Authority to the successful Bidder observing necessary official formalities.
9. The Bid will be awarded to the Highest Bidder based on the highest offered value/ price.
10. The Bank Authority reserves the right to reject any or all the quotations without assigning any reason thereof.



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11. The Sealed Cover of Quotation should be superscribed as '**Quotation for Sale of Scrap Materials of the ICMARD Building of The WBSCARD Bank Ltd.**'

12. The item-wise rates/ prices of the materials in terms of **Annexure-I** (i.e. list of Scrap Materials) should be furnished in the Company's Letter Head with Official Seal, complete in all respects and the Sealed Quotations must reach before the Principal, ICMARD at the 3rd Floor of the ICMARD Building, Block-14/2, C.I.T. Scheme – VIII (M), Ultadanga, Kolkata – 700 067 by **August 14, 2026 up to 05:00 PM**. The Quotations received after due date and time or if found incomplete or technically disqualified, shall be liable to be rejected.

(Brajesh Kumar Singh)
Principal, ICMARD

Memo No. 2091/A/Admn./26-27/

July 24, 2026

Copy forwarded for information & necessary action to: -

1. The Managing Director, The WBSCARD Bank Ltd.
2. Sri Suman Bhar, DGM (BDD)-in-Charge of IT, with a request to upload the NIQ in the official Website of The WBSCARD Bank Ltd.
3. Sri Sayak Acharjya, AGM (Admn.) & Faculty Member, ICMARD, with a request to upload the NIQ in the official Website of the ICMARD.
4. Notice Boards of ICMARD and Head Office, The WBSCARD Bank Ltd.

(Brajesh Kumar Singh)
Principal, ICMARD

ANNEXURE – I (To be submitted in own Letter Head)

<u>Sl. No.</u>	<u>Item Description</u>	<u>Quantity</u>		<u>Unit</u>	<u>Quoted Rate (Rs.)</u>
A.	CIVIL SCRAP ITEMS:				
1	Damaged Almirah made of Ply Woods	15		Nos	
2	Wooden Cot with wooden pata complete	04		Nos	
3	Damaged Plywood Drawer	12		Nos	
4	Partitions made of ply and glass (5' X 6')	01		No.	
5	Damaged Mattress	28		Nos	
6	Damaged Cotton Toshok	06		Nos	
7	Broken Ply Board	27		Nos	
8	Broken Wooden Chair	08		Nos	
9	Broken Steel Chair	07		Nos	
10	Broken Steel Window shelter	24		Nos	
11	M.S. Grill	21		Nos	
12	M.S. Jali (Box /Rack)	02		Nos	
13	Damaged Wooden Table, Desk	01		Each	
14	Steel	01		Lot	
15	Plastic Water Dispenser	07		Nos	
B.	ELECTRICAL SCRAP ITEMS:				
<u>SI No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Location</u>	<u>Quoted Rate (Rs.)</u>
1	CCTV Camera SMPS	02	Nos	ICMARD Office	
2	CCTV Surveillance Camera	01	Lot		
3	Computer Keyboard	02	Nos		
4	UPS	02	Nos		
5	Fire Response Indicator	01	Lot	3rd Floor Electrical Store	
6	LCD Monitor (20")	03	Nos		
7	Wall Mounted Fan	02	Nos		
8	AC Machine Starter Board containing DP MCB, Single Phase Motor Starter & Socket	04	Nos		
9	Window AC Machine	04	Nos	Hall No. 305	
10	Window AC Machine	04	Nos	Hall No. 301	
11	Window AC Machine	04	Nos	2nd Floor	
12	Window AC Machine	02	Nos	1st Floor	
13	Audio Amplifier of PA System	01	No.	10th Floor	
14	Battery Set of Fire Alarm Panel	02	Nos		

15	Aluminum Wires & Cables	01	Lot	Ground Floor	
16	Flood Light Set	02	Nos		
17	Switch Fuse Unit - 315 Amp.	01	No.		
18	Switch Fuse Unit - 100 Amp.	01	No.		
19	Electrical Joint Box	10	Nos		
20	Telephone Handset	04	Nos		
21	Tube light fitting Set	01	Lot		
22	Water Purifier cum Cooler	01	No.		
23	Window AC Machine	01	No.		
24	Window AC Machine Back cover	02	Nos		
25	Street Light with cover	01	No.		
26	Elevator SS Panel cover	01	No.		
27	Fire Alarm Panel	01	No.		
28	Electrical Fuse Box	01	No.		
29	Fire Hose Reel	03	Nos	Fire Alarm Control Room	
30	Fire Hose Reel	02	Nos	Old Reception Counter	
	Total Quoted Amount:				
	Add: GST @ _____ %:				
	Total Amount inclusive of GST:				
IN WORDS: _____ Only					

I/We hereby accept all the above terms & conditions as laid in the NIQ bearing Memo No:2091/A/Admn./26-27/187-A dated July 24, 2026.

Signature of the Authorized Signatory with date & Official Stamp

